



## Marsin Nature Retreat Use Request and Agreement

Established "as a retreat for the purpose of relaxation, education, specialized learning, nature studies of the land, wildlife, waterfowl and migratory bird habitat, camaraderie, and preservation of the existing land enveloping the lake, lakeshore and swamp."

All use of the Marsin facilities is scheduled in advance through the KLT office. We will review your completed form, contact you with questions we may have about your proposed event, and confirm scheduling for your event. You may schedule a site visit of the facilities with Curtis Perala, resident Marsin Property Manager, at (906) 483-2404.

Application Date: \_\_\_\_\_ Organization/Group holding event: \_\_\_\_\_

We would like to use the Retreat from Date/time \_\_\_\_\_ to Date/time \_\_\_\_\_

We need extra time for set up or cleaning on date(s)/time(s) \_\_\_\_\_

Event Type and Purpose (e.g. meeting, workshop, social, retreat, other- please describe) \_\_\_\_\_

Number of people expected at event: \_\_\_\_\_ Estimated number of vehicles needing parking space: \_\_\_\_\_

### Check all that apply:

- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> Primarily Indoor Use   | <input type="checkbox"/> Kitchen                    | <input type="checkbox"/> Alcoholic beverages                | <input type="checkbox"/> camping            |
| <input type="checkbox"/> Primarily Outdoor Use  | <input type="checkbox"/> Gas grill on deck          | <input type="checkbox"/> Projection screen                  | <input type="checkbox"/> paddle boats(3) ** |
| <input type="checkbox"/> Indoor and Outdoor Use | <input type="checkbox"/> Indoor fireplace           | <input type="checkbox"/> Showers                            | <input type="checkbox"/> canoes (3) **      |
|   | <input type="checkbox"/> Outdoor fireplace/pavilion | <input type="checkbox"/> Refrigerator (on only when needed) |   |

\*\* Watercraft available for those familiar with their use, at your own risk. Adult supervision and PFDs required. Use is subject to weather conditions and discretion of Property Manager. Canoe paddles and some PFDs provided.

The Marsin Nature Area accessed from the Trailhead Parking area on Red Brick Road is open to the public year round for low impact recreational or educational activities. Your scheduled use of the Retreat facilities is exclusive but you may encounter other visitors. The Marsin Retreat has a fully equipped kitchen and can accommodate groups of up to about 40 for indoor seating at tables, and up to about 75 for combined indoor/outdoor use. There are two indoor bathrooms and 2 outdoor privies in July and August. There are some tents and sleeping bags available, and one room in the house can sleep 4 on twin beds. Fishing is allowed in accordance with all state regulations (some fishing equipment available). Wading and boating in the Portage at Marsin is fine but for swimming your group should go to the Breakers public beach about 4 miles from Marsin at the north end of the Houghton Canal Road. There is no internet or phone provided.

First aid kit provided but **BE PREPARED**. Cell phone service can be intermittent. Curtis is often on the grounds and there is a land line phone at the Property Manager residence. We provide firewood, fuel for the grill, and garbage bags. You MAY find some paper products there from previous users, but please bring your own to be safe (including toilet paper if you have a large group).

**Upon arrival:** You should find the facilities open and ready for your use. Arrange furniture as you need but please lift and carry and do not drag furniture across the floors! Open windows if you like. Make yourselves comfortable.

**Upon departure:** Follow check out sheet posted in main building. You are expected to leave the place as you found it, or better, and to carry out ALL that you bring in, including food waste. You may leave extra paper products or coffee, but not other food including canned goods, crackers, etc.

We welcome feedback on your stay at Marsin, including wildlife observations, problems, suggestions, things you think we should do or add. Please send comments along with your donation for your use of the Marsin Nature Retreat. Please consider what you used during your stay, the nature of your event, your group size and duration, and so forth and give what you can to support the upkeep of this special place.

**I/We Understand that:**

- Use of Marsin Retreat facilities must be approved in advance by the Keweenaw Land Trust
- Use of the Retreat must be in keeping with its mission for quiet enjoyment of a natural setting and respectful of the neighborhood community and of the Marsin property and facilities
- Reservations are made on a first come-first served basis with **supporting organizations given priority** (those that contribute to the upkeep and development of Marsin facilities and programs by gifting time or talents)
- The Marsin facilities are not to be used for commercial purposes
- Smoking is not permitted indoors. Smoking is permitted outdoors with all butts removed with your trash.
- No littering, including cigarette butts, is allowed on any of the Marsin Retreat or Nature Area property.
- Only service animals are allowed inside buildings.
- All refuse from your event must be removed from the property – garbage bags provided.
- Children are welcome with adult supervision, especially in the kitchen area and near open water
- Use of watercraft at your own risk and subject to discretion of Property Manager
- Orientation to proper use of the Center provided upon request
- Opportunities for future use will depend upon our current use and condition of property following our event
- We will be charged for damages resulting directly from our use of the Marsin Retreat and Preserve

**Donations & Contact Information:**

There is no fee for use of Marsin – scheduled use is by free-will donation. **Please be as generous as possible** in supporting continued operations and improvements at Marsin. Donations of cash or check payable to Keweenaw Land Trust should be mailed or delivered to the KLT office at 101 Quincy Street, Suite 303, Hancock, MI 49930. Donations of service or useable goods are also welcome and should be discussed in advance with the KLT staff at Marsin@Keweenawlandtrust.org or (906) 482-0820. For tax purposes, we value use of Marsin at \$125 for a full day based on our annual operating costs, including insurance - you will receive a charitable gift receipt for any gift over this amount.

**By signing this form, you assume responsibility for your group and upholding the terms of this Agreement:**

Primary contact (print name): \_\_\_\_\_ phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Secondary contact name: \_\_\_\_\_ phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Send completed form to:** Keweenaw Land Trust, 101 Quincy Street, Suite 303, Hancock, MI 49930  
**OR** to Marsin@KeweenawLandTrust.org